



Muslim Burial

Directory

nottingham

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“Losing a loved one can be very difficult as death disorients the bereaved and leaves them in a state of confusion, anxiety and heartfelt pain. People of all faiths and none, acknowledge the profound effect death has on the family of the deceased. In this atmosphere of grief and mourning, Muslims (just as adherents to other faiths) turn to their faith for solace and guidance. The Islamic burial guidelines have been prescribed to help all those who have been affected by the death, cope with the situation.

Funeral rites have been accorded an elevated position in Islam and are considered to be extremely important. Hence, it is the duty of the bereaved to facilitate a proper Islamic funeral for the deceased and to carry out the rituals as per the Islamic teachings. The prophetic narrations emphasise the importance of participating in funerals and assisting with the rituals of bathing, enshrouding and burial. In fact, the funeral prayer which is necessary upon the Muslim community, has been prescribed in order to give the deceased a respectable and dignified parting. Furthermore, the intricacies of the funeral rites have been developed in order to maximise the respect and dignity which Islam requires in this regard.

Hence, Muslims are required to approach the matter of funerals with dignity and diligence. On account of the above, there was always a need for a directory which would address this matter with due clarity and detail; and thanks to the Deen Network CIC, anyone arranging the funeral of a friend or relative will find useful information in this directory.

This directory, prepared by Deen Network CIC, is an invaluable contribution to the Muslim community of Nottingham. The directory provides guidance in executing the important funeral rites and advises readers on the tasks which will need to be completed in order to have a smooth and efficient burial.

There are many stages and elements in an Islamic funeral and this directory aims to provide guidance in those important areas.

However, I would like to clarify that this directory is not a jurisprudential manual and thus must not be treated as such. For Issues and matters of jurisprudence, a local scholar must be consulted.

Users of the directory will find useful information from registering the death to arranging halls to host visitors.

I hope and pray that this directory is well received and serves its purpose of assisting those requiring guidance in arranging the funeral of a loved one.”

Mufti Ahmed
Green Academy Trust Nottingham



“Dealing with a death in the family is one of the most difficult and emotional times we ever experience and so anything that can help to make it easier is to be welcomed.

I therefore commend the Deen Network Community Interest Company for producing this helpful guide for Muslim citizens coping with bereavement.

Although death is inevitable, it’s not something most of us tend to think about or plan for – and so this directory has done the thinking for you and set out what you need to do step-by-step. I am sure that while people are coming to terms with a loved one passing away, they will be comforted that there is some straight-forward practical advice in these pages on what to do, what to expect in different circumstances and who to contact.

Hopefully it will go some way to making your loss easier to deal with.”

Councillor Jon Collins
Leader of Nottingham City Council



Welcome to the first publication of the Muslim Burial Directory for Nottingham (Nottingham City, Gedling, Rushcliffe and Broxtowe). This directory has been compiled and produced by Deen Network Community Interest Company (CIC) volunteers.

One of the fundamental Islamic requirements concerning burial is that the deceased should be buried and made to rest as soon as possible. Unless there is a legal or medical need, there should be no delay in executing the rituals of washing, shrouding, and burial.

There are several traditions of the Prophet Muhammad (peace be upon him) which comment on this; some are as follow:

“Hasten the funeral rites.” (*Sahih al-Bukhari*)

“Do not delay the burial of the deceased.” (*Tirmidhi*)

“And hasten for it is not appropriate for the body of a deceased Muslim to remain (unburied).” (*Abu Dawud*)

Proceeding swiftly with the burial is also reflected in the requirement of the pallbearers to walk quickly from the house of the deceased to the Mosque and from the Mosque to the cemetery. The companions of the Prophet (peace be upon him) would instruct the pallbearers to quicken their steps.

Information in this booklet is for citizens living in Nottingham, to aid them in what to do should someone close to them pass away. It is difficult to come to terms with losing a loved one and arranging their burial. This directory has been designed to assist you in your time of difficulty, enabling you to carry out their last rites in the best possible way. It includes details of all key organisations a family would need to liaise with to arrange the funeral and burial.

Please also check the online resources referred to in this directory, to ensure you have a complete understanding of matters from the point of death to the burial. This directory has been written as a practical guide to ensure all the required tasks are completed in a systematic and efficient manner.

The directory includes points of reference, process charts and a task checklist that acts as the basis of delegating tasks to ensure all necessary tasks are completed. Some sections will be useful to all community groups in Nottingham, for example the chapter on The Death (page 12).

We appreciate this is an emotional and testing time for all the family, however patience is the key characteristic that needs to be at the forefront at such a time, when dealing with organisations and agencies to arrange the funeral and burial. Correct procedures need to be followed, so please be patient in these circumstances. We have done our utmost to provide a general guide surrounding the processes, however individual cases may vary.

The latest version of this directory is available online, on the Deen Network CIC website, where any new processes, services and organisations will be updated. We welcome your feedback when using this directory to improve future editions. If you are an organisation or service and would like your information included in future editions, please contact us via email admin@deennetwork.org.uk.

One of the aims of this project is also to increase awareness of religious sensitivities and practices surrounding death and burial within the wider community.

Arabic terms have been used throughout, with the English explanation provided in the Glossary at the end of this directory.

Everyone at Deen Network CIC hopes this resource helps the community and that the knowledge benefits generations to come.

Samina Noor Deen
Deen Network CIC



Please note: We do not accept any liability for the accuracy of information provided by third parties.
All information is correct at time of printing and has been approved by the organisations themselves.

Task List

Task	Who will Complete the Task	Page No	Completed
SECTION A – THE DEATH			
1. Assign a lead person(s) to facilitate pre-burial process.			
2. Obtain the Cause of Death Certificate from GP or hospital.		14	
3. Contact hospital bereavement / funeral services (if required).		31/33	
4. Register the Death, obtaining: <ul style="list-style-type: none"> a. Certificate of Registration of Death (Form BD8) b. Certificate for Burial (Green Form) c. Certified copies of the entry (Death Certificate) 		27	
5. Oversee Digital Autopsy / Post Mortem (if required).		19/21	
6. Collect the Deceased from the Mortuary.		24	
SECTION B – PREPARING FOR THE BURIAL			
1. Contact the Death Committee.		35	
2. Arrange the Hearse and Coffin.		38	
3. Arrange the Grave Plot.		40	
4. Confirm Masjid for Janaazah Prayer.		47	
5. Confirm the Ghusl venue.		55	
6. Confirm who will perform Ghusl and put on Kaffan.		58	
7. Arrange the Kaffan and Ghusl Resources.		58	
8. Family perform the Ghusl and put on the Kaffan.		59	
9. Announce the Death and Janaazah details.		60	
10. Facilitate car parking for the Janaazah.		62	
SECTION C – HOSPITALITY			
1. Arrange a venue for guests.		66	
2. Arrange food for guests.		67	
SECTION D – THE BURIAL			
1. Identify lead person for the Janaazah Prayer.		70	
2. Print Duas for Janaazah and Cemetery.		70	
3. Arrange going to the Cemetery.		70	
4. Coordinate everyone at the Cemetery.		70	

What should be done for the dying person

The signs of the arrival of death are:

- The legs become slack or limp.
- Breathing becomes heavy, quick and erratic.
- The nose bends slightly.
- The temples sag.

What you should do:

- Support the person to lay on their right side, with their face facing South East; towards Qibla in Makkah (Saudi Arabia).
- It is also permissible to lie the person on their back with their feet towards the Qibla, with their head raised so they are facing the Qibla.
- If moving the dying person causes any discomfort, then leave them in any convenient position.
- All the bed-linen should be free from impurities. Change the bed linen if at home, or request the hospital staff to accommodate this, if in hospital.
- It is desirable to use lobaan (fragranced resin from a tree) or any other pure aromatics in the room.
- Those who are in a state of major impurity may stay in the room during the moments of death.
- It is recommended to recite Surah Yaseen from The Qur'aan (Surah 36 in Juz 22) whilst the person is in the throes of death. The recitation of Surah Yaseen is extremely beneficial for the dying person, as it lessens the pain of death.
- It is also recommended to have good/pious people nearby while the person is passing away, so they can pray for the person.

Talqeen

Talqeen is to prompt and encourage the dying person to recite the Kalimah.

- Those present should recite the Kalimah aloud so that it reaches the ears and eyes of the dying person, encouraging them to recite it themselves.
- The dying person should not be ordered or forced to recite the Kalimah, but encouraged.
- Once the dying person recites the Kalimah all those present should stop reading it and stop any other conversation. The objective is that the Kalimah should be the last statement uttered on earth by the dying person.
- If the dying person after having recited the Kalimah, indulges in worldly conversation, then the Kalimah should be repeated.
- When the dying person breathes in rapid gasps (indicating the final moments of life), all present should recite the Kalimah again.

What to do Immediately after the Person has Passed Away

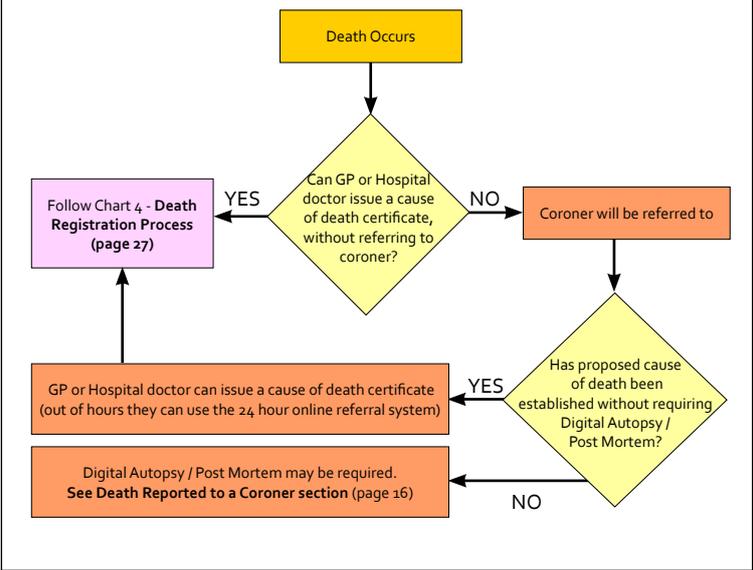
- It is desirable to recite Tasmiyah (Bismillah ir-Rahman ir-Rahim) whilst carrying out the below acts.
- Close the eyes gently.
- Close the mouth fastening a clean piece of material around the chin and over the head.
- Tie both of the feet together with a piece of cloth.
- Straighten the arms and legs –if able to do so and the body had not been affected with a stroke or disability. Do not force the body into a straight position.
- Cover the body with a clean sheet.
- After death, the Qur'aan should not be recited near the deceased person until Ghusl is performed.

Ask the hospital staff to remove the cannula and any other tubes before the deceased is transported to the mortuary.

A death needs to be registered before a burial can take place. There are set procedures that need to be followed and this section provides information of what to do in the different situations you may face. Every case will be assessed individually, therefore only a general overview has been provided in this directory. Registration of a death needs to take place in the location where the person passes away, e.g. someone passes away whilst visiting friends in London, the death must be registered in London.

Death of an Adult or Child: Chart 1 – Expected Death

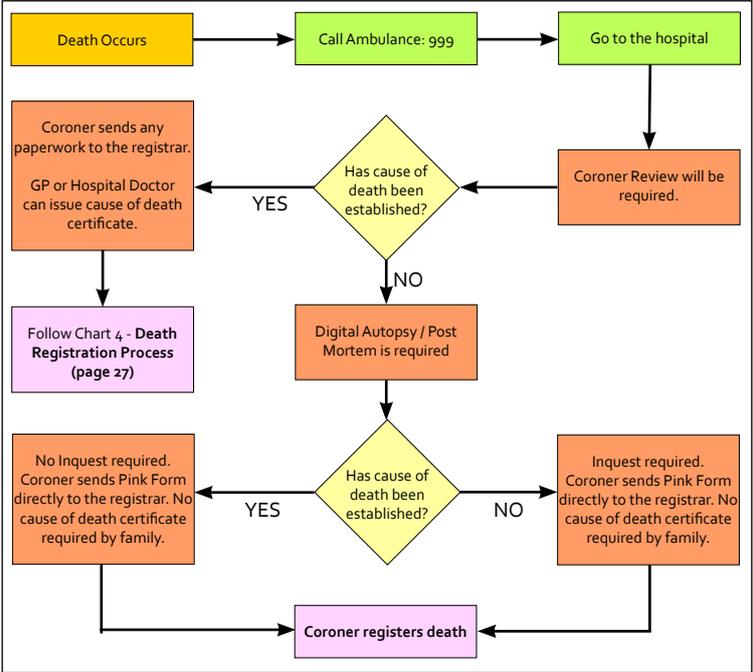
An overview of what to do in the event of the death of an adult or child, where the death was expected and a cause of death certificate can be issued.



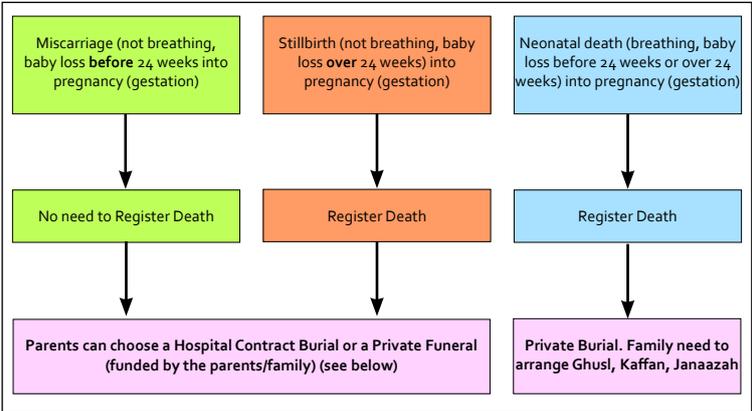
Death of an Adult or Child: Chart 2 – Unexpected Death

An overview of what to do in the event of the death of an adult or child, where a Coroner review or a Digital Autopsy / Post Mortem may be required, as the death was:

1. expected, but the specific cause of death is not clear
2. the death is unexpected



Death of a Baby: Chart 3



Families can have a burial arranged by the hospital or arrange a private burial themselves. Please bear in mind that prior notice needs to be given if you wish to prepare a baby for the funeral at the hospital. You need to put on the consent form that your baby is of Muslim faith, so preparation can take place according to Islamic practices.

The categories for burial are:

1) Miscarriage

Hospital contract burial provided by a funeral director appointed by the hospital. Burial takes place at Tithe Green in Calverton. Muslim Chaplain washes and prepares the baby and places them into the casket. A communal burial takes place on a monthly basis, so a baby may be buried several weeks later. You may wish to arrange this privately, so that there is not a delay in the burial. A private burial would need to be funded by the family. Please follow processes listed in this directory.

Islamically there is no Janaazah prayer for a miscarriage.

2) Stillbirth/Neonatal Death

Contract burial by the hospital or you can choose a private burial, to be paid by the family/parents. Burial will take place at Highwood Cemetery in Bulwell. For a private burial of parent’s own choice, please follow processes listed in this directory.

In the case of a stillbirth when the body is fully formed and it breathes, moves or shows any sign of life then there will be a Janaazah prayer, ghusl and kaffan like any other person.

When a body is fully formed but there are no signs of life, then there will be no Janaazah prayer, kaffan. However, the baby will be washed and given a name.

Death Reported to a Coroner

A doctor or police must report the death to a coroner if:

- cause of death is unknown
- death was violent, unnatural or suspicious
- death was of someone under the age of 18 (all such deaths must be reported to a coroner)
- death was unexpected or sudden such as the sudden death of a baby (cot death) or result of an accident or injury
- death occurred within 24 hours of admission to hospital
- person who died was not visited by a medical practitioner during their final illness
- person who died wasn't seen by the doctor who signed the medical certificate (Cause of Death Certificate) within 14 days before death or after they died
- death occurred during an operation or before the person came out of anaesthetic
- the death may have been associated with or caused by industrial disease
- medical certificate suggests the death may have been caused by an industrial disease or industrial poisoning

The coroner may decide that the cause of death is clear. In this case:

1. The doctor signs a medical certificate
2. You take the medical certificate to the registrar
3. The coroner issues a certificate to the registrar stating a post-mortem isn't needed

Post Mortems

A post-mortem, also known as an autopsy, is the examination of a body after death. The aim of a post-mortem is to determine the cause of death.

Post-mortems are carried out by pathologists (doctors who specialise in understanding the nature and causes of disease). There are female and male pathologists in Nottingham.

When post-mortems are carried out

A post-mortem examination will be carried out if it has been requested by:

- **a coroner**, because the cause of death is unknown, or following a sudden, violent or unexpected death
- It can also be requested by a GP, Police, and ambulance personnel and on occasion family members have requested this
- **a hospital doctor**, to find out more about an illness or the cause of death, or to further medical research and understanding

Coroner's post-mortem examination

A coroner is a judicial officer responsible for investigating deaths in certain situations. Coroners are usually lawyers or doctors with a minimum of five years' experience.

You cannot object to a coroner's post-mortem. This is because the coroner is required by law to carry out a post-mortem when a death is suspicious, sudden or unnatural.

A coroner may decide to hold an inquest after a post-mortem, if the cause of death is still unknown. An inquest is a legal investigation into the circumstances surrounding a person's death.

You cannot register the death until after the inquest. The coroner is responsible for sending the relevant paperwork to the registrar.

Hospital post-mortem examination

Post-mortems are sometimes requested by hospital doctors to provide more information about an illness or the cause of death, or to further medical research.

Sometimes, a family member of the deceased person will request a hospital post-mortem to find out more about the cause of death. Hospital post-mortems can only be carried out with consent.

If your child, partner or relative has died and a post-mortem is to be carried out, hospital bereavement officers can offer you support and advice. They will also act as the main point of contact between you and the staff carrying out the post-mortem.

After the post-mortem

The coroner will release the body for a funeral once they have completed the post-mortem examinations and no further examinations are needed.

If the body is released with no inquest, the coroner will send a form ('*Pink Form - form 100B*') to the registrar stating the cause of death.

Implication of a post-mortem

Post mortem investigations are not desirable for most Muslims, firstly due to the delay caused in burial as the investigation can last anything from 24 hours to weeks or even longer depending on the case, and secondly due to the actual surgical procedure being very intrusive for the deceased.

Minimising the need of a post mortem

In many cases post mortems are requirements of law and cannot be avoided. However, in some circumstance a post mortem could be avoided or the risk of requiring one could be reduced by family members being prepared and proactive before a death. This mainly applies for the very sick, those on end of life care plans or those where death may be imminent.

In order to certify a death a doctor must have either seen the patient at least 14 days prior to the death or have treated the patient in life and then seen the body after death.

You could also have a stipulation not to have a voluntary hospital post mortem after death, similar to a do not resuscitate (DNR) order. This could only apply for a voluntary hospital post mortem and NOT a coroner's post mortem, as the latter is required by law.

Digital Autopsy

If a post mortem is required, do not panic. You must remember the overriding reason for post mortems is to establish the facts around the cause of death. Coroners and hospital departments are aware of the special needs of Muslims and endeavour to assist where possible. In addition, the hospital bereavement officers and most funeral directors have detailed knowledge and experience of working with them and can provide useful help and information. Often they may act as a go between for the various departments to provide a timely release and quick burial for the individual.

A digital autopsy, also known as an MRI / CT scan may be used as an alternative procedure method to a post mortem. The digital autopsy can only be utilised if specific criteria are met and is not suitable in all cases. For instance if death was due to an illness attacking the nervous system this would not show up on a MRI scan and a post mortem would still be required. Although this facility is available in some regions it is currently not available in Nottingham.

The nearest place to Nottingham is Sheffield and the deceased can be taken there, if approved by the coroner. The deceased needs to return to the hospital mortuary, before they can be officially released.

The facility is currently not available on the NHS and has to be funded privately by the family of the deceased, costing around £600 to £800. This service must be requested from the coroner.

CORONER'S DETAILS

Current Coroner of Nottingham is **Ms Mairin Casey**

HM Coroner's Service
The Council House
Old Market Square
Nottingham
NG1 2DT

Email: coroners@nottinghamcity.gov.uk
Tel: 0115 841 5553
Fax: 0115 876 5689

Opening Hours:
Monday – Friday: 08.00 – 17:00

Out of Hours

If the doctor does not need to refer the death to the coroner and has signed their cause of death certificate, the family may contact the Registrar of Births and Deaths to arrange to register the death.

If the death has to be reported to the coroner, the hospital doctor or GP must send an electronic referral to the coroner at:

mairin.casey@nottinghamcity.gcsx.gov.uk

The Coroner's office are currently running a pilot scheme from March 2016 to May 2016 during which period the coroner will access all 'Urgent' referrals at 10am on weekends and bank holidays.

Full details including the Doctors Reporting Form can be obtained from the following web site <http://www.nottinghamcity.gov.uk/Coroners>

The coroner will not issue Out of England authorities outside normal office hours. The coroner will not accept telephone calls outside office hours.

Additional Support

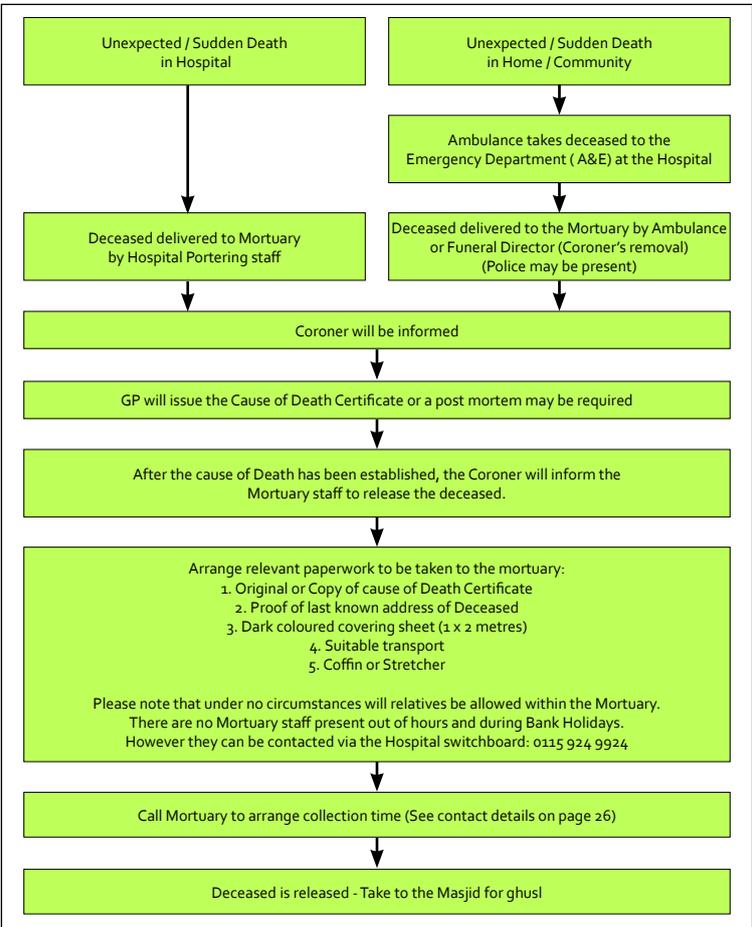
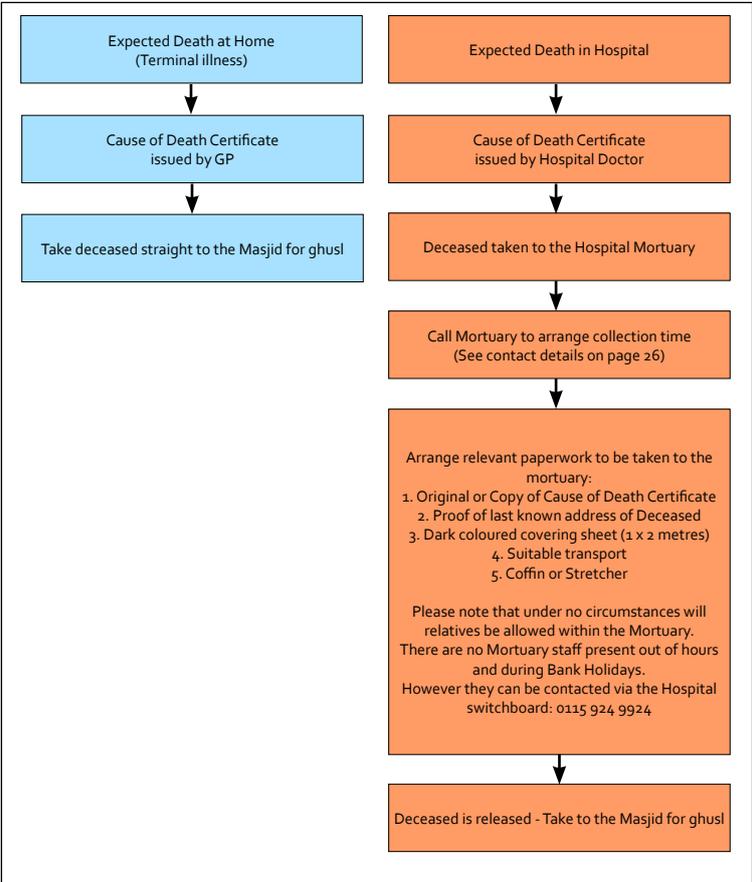
Muslim Chaplaincy Services are available for support if needed, please contact them on: 0115 924 9924 ext: 63799 or 0115 969 1169 Ext: 56187 (please also see page 28).

There is a charity www.childrenofjannah.com that is a service for bereaved Muslim families coping with their loss.

Families can obtain further support and advice at the time of the loss of a baby or child from:

- Bereavement Midwives: Mandy Dann and Christa Burgess - 0115 969 1168 ext 55186 or 07812 268 105
- Children's Bereavement Team: Jackie Browne and Alison Rushton - 0115 924 9924 ext 66276
- Neonatal Bereavement Facilitator: Amy Brears - 07812 268 770

Deceased Taken to the Masjid or Collecting the Deceased from the Mortuary



Should a Post Mortem be required, every effort will be made to speed up the Post Mortem process, once the information has been given by the Coroner's Office.

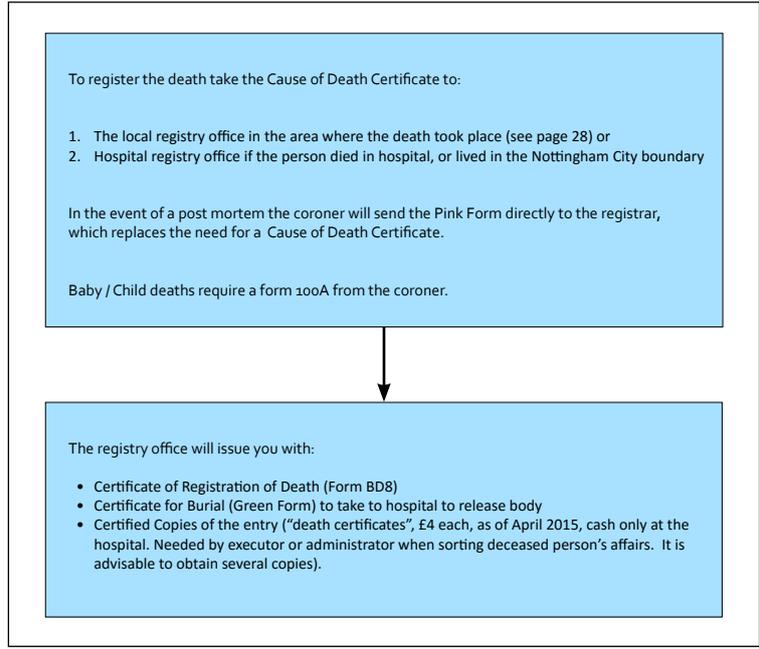
1. Appropriate transport would be a hearse that has a covered section, so the body is not on open display or an ambulance type vehicle.
2. It is recommended to take a dark coloured covering sheet, so the deceased is not exposed during the transfer.
3. Please ensure you have the required paperwork to hand.

The Out of Hours mortuary staff will arrange a time directly with you for collection, please bear in mind there could be a slight delay due to staff being off site.

Queens Medical Centre (QMC)	City Hospital
Queens Medical Centre South Block Entrance (off East Road) Derby Road Nottingham NG7 2UH	City Hospital North Entrance, Junction N7, West Corridor W2 Hucknall Road Nottingham NG5 1PB
Telephone Switchboard: 0115 924 9924 - ask for the Mortuary Department	Telephone Switchboard: 0115 924 9924 - ask for the Mortuary Department
Monday to Friday 07:30 to 18:00	Monday to Friday 08:30 to 15:30

Death Registration Process

To register the death, please follow the process below:



Where to Register

You must register a death at the local Registry Office to where the deceased passed away. Registering will take about half an hour and is by appointment only. Please note that the time of appointment needs to be strictly observed otherwise you may need to rearrange.

Appointments are available at:

Nottingham City	Gedling	Rushcliffe
Registry office The Council House Old Market Square Nottingham NG1 2DT 0115 841 5554 (09:00-16:30)	Carlton Registration Office Fairdale House 47 Station Road, Carlton Nottinghamshire, NG4 3AR 0300 500 8080 Mon 09:00 - 16:30 Tue 09:00 - 14:00 Wed 09:00 - 13:00 & 13:30 - 15:30 Thu 09:00 - 16:30 Fri 09:00 - 13:00 & 13:30 - 15:30	West Bridgford Registration Office The Library Bridgford Road West Bridgford Nottingham NG2 6AT 0300 500 8080 Mon 09:00 - 14:30 & 14:00 - 16:30 Tue 09:00 - 14:30 & 14:00 - 16:30 Thu 14:00 - 16:30 Fri 09:00 - 12:30 & 14:00 - 16:00
Broxtowe	Died in Hospital	
Beeston Registration Office Beeston Library Foster Avenue Beeston Nottinghamshire NG9 1AE Tel: 0300 500 8080 Mon, Tue, Wed, Fri 09:00 - 12:15 & 13:15 - 16:30	Queens Medical Centre East Block D Floor Derby Road Nottingham NG7 2UH 0115 841 5554 (09:00-16:30)	City Hospital West Corridor Junction W2 Hucknall Road Nottingham NG5 1PB 0115 841 5554 (09:00-16:30)

Before the burial can take place the cemetery staff will require:

- Interment Form (which is a burial application form)** - each council has its own specific application form, which you need to obtain when purchasing the grave plot.
- Certificate for Burial (Green Form)** – which was issued by the registry office.

Please note: payment for the plot and cost in relation to the burial must usually be paid in advance of burial. Some funeral services may have an account with the City Council, in which case you will be invoiced at a later date.

Out of Hours Death Registration Service

There is an out of hours on call service available on Saturday, Sunday and Bank Holidays, between 10:00 to 12:00, for emergency death registration appointments. The out of hours numbers are:

Nottingham City: **07899 060 396**

Nottingham County: **0300 500 8080**

You can call the out of hours number and leave a message outside of these hours at the weekend, stating you are from the Muslim faith and wish to register the death for an immediate burial and the registrar will call you back between the stated times and discuss an appointment time with you.

If there are no appointments, you can request to be fitted in if there are any cancellations of appointments.

Who can Register a Death

If the person died at home or in hospital, the death can be registered by

- Preferably a relative
- A person present at the death
- The occupier of the premises where the death occurred if he/she knew of it happening
- The person arranging the funeral (this means the relative, friend or legal representative who is instructing the funeral director)
- An official from the hospital, if no one else is available and the deceased died in hospital

What the Registrar Needs to Know

When registering a death you'll need to take the following with you:

- Medical certificate showing the cause of death (signed by a doctor)
- Passport (if available)
- Birth certificate (if available)
- Marriage certificates (if available)
- NHS medical card (if available)

What the Registrar Will Ask

The Registrar will need the following information:

- The date and place of death
- The person's full name at time of death
- Any names previously used, including maiden surname
- The person's date and place of birth (town and county if born in the UK and country only if born abroad)
- Their last address
- Their occupation
- The full name, date of birth and occupation of a deceased/surviving spouse/civil partner
- Whether they were receiving a state pension or any other state benefit

Once the registration has been completed you will be asked to sign the entry. It is important that the information recorded is as accurate as possible as the correction of errors discovered after the register has been signed may cause delay and inconvenience.

Additional Support - Chaplaincy and Bereavement Support (for hospital death only)

Support is available at the hospital, which we recommend you access. Staff in the bereavement office and chaplaincy services can help and guide you through the process.

Bereavement Support (for hospital death only)

The Bereavement Office can help with arranging an appointment with the registrar to register the death and give guidance on how to arrange burial in the UK and abroad. This can save crucial time at this critical moment.

QMC Hospital	City Hospital
Bereavement Office Queens Medical Centre East Block D Floor Derby Road Nottingham NG7 2UH 0115 970 9113 (10:00-16:00)	Bereavement Office City Hospital West Corridor Junction W2 Hucknall Road Nottingham NG5 1PB 0115 962 7720 (08:30-16:00)

The Bereavement Services midwife, who works at both the hospitals and be contacted on: 0115 970 9726.

Department of Spiritual and Pastoral Care (Muslim Chaplaincy Services)

If the death occurred in hospital, you can contact the Chaplaincy Services for any additional religious support, general advice and guidance. There is a Muslim Chaplaincy officer at QMC and City Hospital. They all work on a part-time basis covering normal working office hours and the out of hours service. There is an answer phone service, so you can leave a message and someone will call you back.

The Muslim Chaplaincy service can provide:

- Copies of The Surah Yaseen and Dua books
- Arrange for an Imam
- Read prayers and Quran for the patient
- Act as a listening ear
- Emotional support with the loss of a pregnancy

The current Muslim Chaplaincy Officers covering the QMC and City Hospital are:

- Amnah Shah - amnah.shah@nuh.nhs.uk
- Farhat Azam - farhat.azam@nuh.nhs.uk

QMC Hospital	City Hospital
Muslim Chaplaincy Officer Queens Medical Centre East Block D Floor Derby Road Nottingham NG7 2UH 0115 924 9924 X 63799 (8:30-16:30) Out of Hours: 0115 924 9924	Muslim Chaplaincy Officer The Chapel City Hospital North Corridor Junction 17 Hucknall Road Nottingham NG5 1PB 0115 9691 169 X 56187 (8:30-16:30) Out of Hours: 0115 969 1169

Funeral Support Services

There are some funeral support services in Nottingham that can support with all the processes from the point of death to burial. You could arrange all processes yourself, or you may find it useful to contact one of the organisations for advice. There is no charge for advice given by the funeral services.

Organisation	Fatimiah Muslim Funeral Service	Nottingham Death Committee and Funeral Services
Contact Name	Muhammad Hafeez	Mohammed Amin / Shahid Mahmood
Address	118a Berridge Road Forest Fields Nottingham NG7 6HT	2 Maun Avenue Nottingham NG7 5RW
Landline	0115 924 4004	-
Mobile	07503 111 225	07812 132 623 (Amin) 07482 010 111 (Shahid)
Out of hours number	07503 111 225	07812 132 623 (Amin) 07482 010 111 (Shahid) (24 hours)

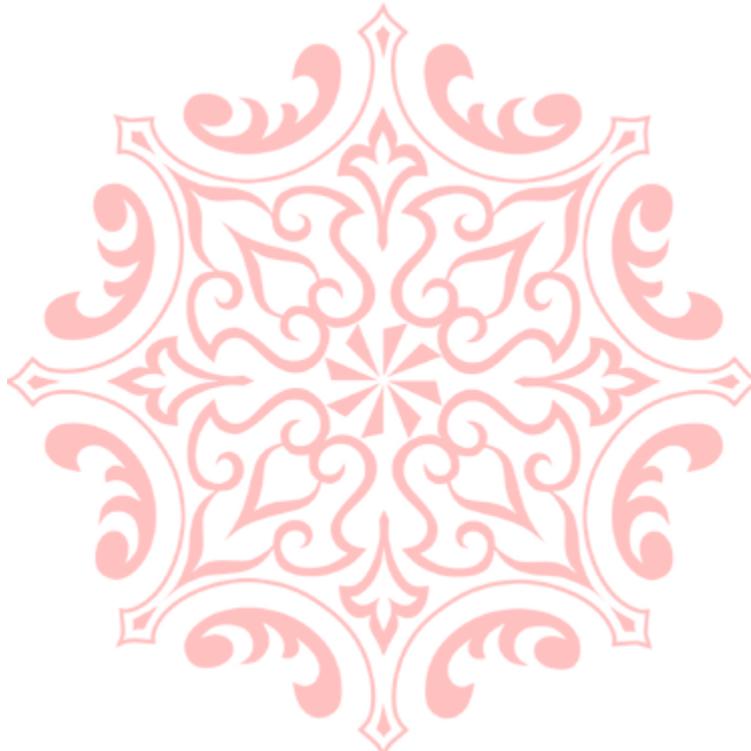
Organisation	Nottingham Islamic Centre	Jamia Sultania – Funeral Services
Contact Name	Sufi Ramzan	Naeem, Ahmad, Hafeez or Kamran
Address	3 Curzon Street Nottingham NG3 1DG	54 Sneinton Dale Nottingham NG2 4HE
Landline	0115 959 0001	0115 924 0447
Mobile	07710 263 082	
Out of hours number	07710 263 082	07597 833 421 (Naeem, Ahmad or Hafeez) (24 hrs) 07989 142 462 (Kamran)

Contacting the Death Committee

Death Committees are organisations that have been set up to provide financial support in the event of a member passing away. It is an individual's choice if they wish to join a death committee. You are usually required to pay a joining fee and a monthly or annual fee. If you are a member of a Death Committee, it is advisable to contact them as soon as possible so they can provide you with financial support to meet the costs you will incur. It could cost up to £5,000 to arrange a funeral, so it would be advisable to join a death committee.

Death Committees You Can Join

Committee Name	Abu Bakr Trust Burial Committee	Khuiratta Death Committee
Chairperson	Maulana Mohammad Luqman	Meherban or Shahpal
Address	154 – 160 Wednesdury Road, Walsall WS1 4JJ	c/o 19 Leslie Road Forest Fields Nottingham
Landline	01922 620 618 (Maulana Rashid)	-
Mobile	07720 384 628	07806 802 585 / 07971 291 262
Email	info@abubakrtrust.org	rahman_zaheer@hotmail.com
Joining fee	£0	£150
Annual fee	£100, can join at any time throughout the year (per family) Please note: You need to have separate membership after marriage	£40
Who can join	Anyone	People who live in Area 5 Khuiratta. AK
What's included	Burial Costs or If the body is taken abroad, the burial committee will pay for 1 person's return ticket. If the death occurs abroad, then there will be no payment made.	Burial cost up to £3,000
Maximum pay out	£3,000	£3,000



Committee Name	Muslim Family Burial Group	Nottingham Death Committee and Funeral Services
Chairperson	Mohammed Amin	Mohammad Amin
Address	59 Balfour Road Lenton Nottingham	2 Maun Avenue Bobberrill Nottingham NG7 5RW
Landline	-	-
Mobile	07875 970 983 / 07824 507 477 (Zahid)	07812 132 623
Email	zahidmalik1@hotmail.co.uk	ukptc@hotmail.com
Joining fee	£100 covers family and children under 18	£20 per family (Parents and children up to 16)
Annual fee	£80	£120
Who can join	Any aged 18 - 40	Under 50 Over 50 please call for quote
What's included	Full UK burial costs. If abroad £1,000 + £700 for next of kin to travel to Pakistan	Full Burial Costs and services. If the body is taken abroad, the burial committee will pay for all services and transport to airport plus £500 towards ticket cost of accompanying person. If the person dies in Pakistan then £1500 will be paid towards funeral costs there or towards costs returning the body to UK.
Maximum pay out	-	-

Committee Name	Islamic Centre Nottingham Community Funeral Services	
Chairperson	Soofi Mohammad Ramzan	
Address	3 Curzon Street Nottingham NG3 1DG	
Landline	0115 950 9965 \ 0115 959 0001	
Mobile	07710 263 082	
Email	islamiccentrenottingham@btconnect.com s.m.ramzan@btconnect.com	
Joining fee	£33	
Annual fee	£120 single person (standing order) £240 for family (children under 18)	
Who can join	Anyone	
What's included	Full funeral services including burial costs. If abroad return of body to UK If abroad – One economy class ticket plus costs of transportation of body.	
Maximum pay out	-	

Arranging the Hearse and Coffin

The deceased will require transportation from the hospital to the Ghush venue, then to the Masjid (if the Ghush venue is not on site) and finally to the cemetery. Appropriate transport needs to be arranged to facilitate this task. Below is a list of organisations that facilitate this.

Organisation	Masjid Sultania	Nottingham Islamic Centre
Contact Name	Naeem, Ahmed, Hafiz 07597 833 421 Kamran 07989 142 462	Sufi Ramzan
Address	54 Sneinton Dale Nottingham NG2 4HE	3 Curzon Street Nottingham NG3 1DG
Landline	0115 924 0447	0115 959 0001
Mobile	-	07710 263 082
Out of hours number	07597 833 421 / 07989 142 462	07710 263 082
Email	info@masjidsultania.org.uk	-
Website	www.masjidsultania.org.uk	-
Opening Times	Prayer times, varies over the year. Please call for further information 8am to 11pm.	
Hearse Cost	Cost price – please call for prices	
Hearse Provision	From hospital to Masjid to cemetery	From hospital to Masjid to cemetery
Adult Cost	Cost price – please call for prices	Free*
Child Cost	Cost price – please call for prices	Free*
Baby Cost	Cost price – please call for prices	Free*
Weekend Supplement	-	-

* Voluntary contribution welcomed

Organisation	Fatimah Muslim Funeral Service	Nottingham Death Committee and Funeral Services
Contact Name	Muhammad Hafeez	Mohammed Amin / Shahid Mahmood
Address	118a Berridge Road Forest Fields Nottingham NG7 6HT	2 Maun Avenue Nottingham NG7 5RW
Landline	0115 924 4004	07812 132 623 (Amin)
Mobile	07503 111 225	07482 010 111 (Shahid)
Out of hours number	07503 111 225	07812 132 623 / 07482 010 111
Email	-	ukptc@hotmail.com
Website	-	N/A
Opening Times	Prayer times, varies over the year. Please call for further information 8am to 11pm.	08:00 - 18:00
Hearse Cost	Free service*	£200 (2015 price) (baby free)
Hearse Provision	From hospital to Masjid to cemetery	From hospital to Masjid to cemetery
Adult Cost	Cost price – please call for prices	Cost price – please call for prices (2015 approx price = £250)
Child Cost	Cost price – please call for prices	Cost price – please call for prices (2015 approx price = £100 to £250, depending on height)
Baby Cost	Cost price – please call for prices	Cost price – please call for prices (2015 approx price = £60)
Weekend Supplement	-	-

* Voluntary contribution welcomed

Arranging the Grave Plot

Muslim Cemeteries

There are currently four cemeteries in Nottingham, where Muslims can be buried. There are prepared graves for Muslims in the cemeteries, however you need to call in advance for Carlton Cemetery.

Cemetery Name	High Wood Cemetery	Chilwell Cemetery
Address	Low Wood Road Bulwell Nottingham NG6 7GA	Field Lane Chilwell Nottingham NG9 5FF
Telephone	0115 876 1922	0115 917 3338
Email	cemeteries@nottinghamcity.gov.uk	cemeteries@broxtowe.gov.uk
Website	www.nottinghamcity.gov.uk	www.broxtowe.gov.uk
Opening Times	Monday - Friday: 09:00 - 16:50	Monday to Friday 08.30 - 17.00
Cemetery Open	Open every day including holidays: November - February 08:00 - 16:00, March and October 08:00 - 17:00, April - September 08:00 - 18:00, Sunday opening is 09:00 Good Friday - 10:00 to 17:00	Remains open at all times
Out of hours Burial Service	7 days a week between 08:00 to 15:30 Except Christmas day.	09:00 to 17.00 (Including bank holidays) Notice required by 12:00
Pre-purchase a grave	Yes	No
Office Address to Pre-purchase a Grave Plot	Loxley House Station Street Nottingham NG2 3NG	Facility not available

Cemetery Name	Carlton Cemetery	Wilford Hill (no new plots available)
Address	Cavendish Road Carlton Nottingham NG4 3EF	Loughborough Road Nottingham NG2 7FE
Telephone	0115 901 3706	0115 876 1922
Email	cemeteries@gedling.gov.uk	cemeteries@nottinghamcity.gov.uk
Website	www.gedling.gov.uk	www.nottinghamcity.gov.uk
Opening Times	Monday to Friday 09:00 to 17:00	Monday to Friday 09:00 to 17:00
Cemetery Open	October to March - 09:00 to 16:00 April to September - 09:00 to 18:00	October to March - 09:00 to 16:00 April to September - 09:00 to 18:00
Out of hours Burial Service	No service available on the weekend or Bank holidays. Monday to Friday 09.00 - 14.00 (winter) service only. Monday to Friday 09.00 - 15.00 (summer) service only. Notice and payment required by 12:00	No spaces left for Muslim burials
Pre-purchase a grave	No	No
Office Address to Pre-purchase a Grave Plot	Facility not available	Facility not available

Grave and Burial Options and Related Costs

There are 2 types of graves and 2 burial options available.

Grave Options

1. Lawn Grave (Earth Grave) - This type of grave is a hole in the ground, with no concrete chamber/vault.
2. Traditional Grave/Concrete Chamber - This type of grave has a concrete chamber/vault.

Burying Options

1. Bury in Shroud (Kaffan only) – this can only be done in a Traditional (vault) grave. This has to be noted on the Interment form which is submitted to the cemetery.

Note: For a shroud burial for an adult female it is important that there are sufficient male mahram present at the cemetery to remove the body from the Janazah carrier and lower it into the grave. Our estimation is that approximately 6 mahram will be required.

2. Bury in Coffin – A coffin must be used when burying in an Earth/Lawn grave.

Note: The ideal Islamic method of burial is to bury the deceased in a shroud only in an Earth/Lawn grave, unfortunately this facility is currently not available in Nottingham. Under the current circumstance option 1 is the preferred method. Please try to avoid using a coffin in a traditional/vault grave.

Grave Costings

The total cost for burial is made up of four elements:

- a) Grave purchase/lease fee (right of burial)
- b) The cost of the chamber (Grave), plus the additional cost for the extra depth of the grave and the single use of the grave which is required by Muslims (not two people buried in the same grave).
- c) Interment fee (actual burial cost)
- d) Additional cost for Out of Hours or weekend service.

The costs for each cemetery are given in the chart below. These are correct at the time of printing, however please call the appropriate office for up to date prices.

Please note payment is usually required ***before*** the burial can take place.

Highwood Cemetery Costs (Nottingham City)

Purchase 'Right of Burial' in Highwood Cemetery (the grave plot) Adult & Child				
A) Lease Fee	Nottingham City Resident		Non-City Resident	
Lease	Lawn Grave (Earth Grave - Recommended)	Traditional Grave/Concrete vault Chamber	Lawn Grave (Earth Grave - Recommended)	Traditional Grave/Concrete vault Chamber
50 years	£1,012	£1,192	£1,931	£2,310
99 years	£1,274	£1,456	£2,184	£2,576

B) Cost of the chamber	Nottingham City Resident	Non-City Resident
Burial Chamber for Grave (Adult)	£835	£835
Medium Burial Chamber for Grave (Child)	£644	£644
Small Burial Chamber for Grave (Baby)	£557	£557
Restricted extra depth charge & single interment (Muslim requirement)	£180	£180

C) Interment Cost	Nottingham City Resident	Non-City Resident
16 years of age and over	£580	£1,180
1 month up to 15 years of age	£71	£71
Stillborn and babies under 1 month of age	No Charge	No Charge

D) Additional Cost	Nottingham City Resident	Non-City Resident
Administration Charge	£23	£23
Saturday / Sunday & Bank Holiday	£330	£330
Evening Burial after 16:00 (summer time)	£160	£160

Chilwell Cemetery Costs (Broxtowe Borough)

Purchase 'Right of Burial' in Chilwell Cemetery (the grave plot) Adult & Child		
A) Lease Fee	Broxtowe Resident	Non-Broxtowe Resident
Lease	Traditional Grave/Concrete vault Chamber	Traditional Grave/Concrete vault Chamber
99 years	£570	£1,140

B) Cost of the chamber	Broxtowe Resident	Non-Broxtowe Resident
Burial Chamber for Grave (Adult)	£590	£1180
Under 16 Burial Chamber for Grave (Child)	£590	£1180
Restricted extra depth charge & single interment (Muslim requirement)	£300	£600

C) Interment Cost	Broxtowe Resident	Non-Broxtowe Resident
16 years of age and over	£635	£1,270
1 month up to 15 years of age	£0	£0

D) Additional Cost	Broxtowe Resident	Non-Broxtowe Resident
Out of Hours & Weekend Cost	£100	£200

Carlton Cemetery Costs (Gedling Borough)

Purchase 'Right of Burial' in Carlton Cemetery (the grave plot) Adult & Child		
A) Lease Fee	Gedling Resident	Non-Gedling Resident
Lease	Traditional Grave/Concrete vault Chamber	Traditional Grave/Concrete vault Chamber
50 years	£1,158	£2,513

B) Cost of the chamber	Gedling Resident	Non-Gedling Resident
Burial Chamber Brick Lined single Interment Grave (Adult/Child)	£743	£743
Restricted extra depth charge & single interment (Muslim requirement)	£229	£470

C) Interment Cost	Gedling Resident	Non-Gedling Resident
12 years of age and over	£781	£2,054
Child – Between 1 month up to 12 years of age	£0	£480
Child - Stillborn under 1 month	£0	£333

D) Additional Cost	Gedling Resident	Non-Gedling Resident
Out of Hours & Weekend Cost	Overtime rate charged (please ask cemetery)	Overtime rate charged (please ask cemetery)

Your local Masjid may have pre-purchased grave plots, which you can buy directly at the time of someone passing away. You would need to make this enquiry at the time.

Examples

Highwood Cemetery (Nottingham City) – Nottingham City resident, weekend burial:

Lease Duration	99 Years	£1,274
Burial Chamber for Grave (Adult)		£835
Restricted extra depth charge & single interment		£180
Interment Cost – 6 Feet (actual burial costs)	16 years of age and over	£580
Saturday / Sunday & Bank Holiday		£330
Administration Charge		£23
Total		£3,222

Chilwell Cemetery (Broxtowe Borough): - Broxtowe resident, weekday burial:

Lease Duration	99 Years	£570
Burial Chamber for Grave (Adult)		£590
Restricted extra depth charge & single interment		£300
Interment Cost – 6 Feet (actual burial costs)	16 years of age and over	£635
Additional Out of Hours & Weekend Cost		£0
Total		£2,095

Use the table below to calculate the anticipated cost involved in your circumstances.

Lease Duration		
Burial Chamber for Grave (Adult)		
Restricted extra depth charge & single interment		
Interment Cost – 6 Feet (actual burial costs)		
Additional Out of Hours & Weekend Cost		
Total		

Masjids where the Janaazah can be held

You will need to identify a Masjid where you would like to hold the Janaazah prayer. The Masjid can be of your choice, however ensure the Masjid you choose can meet your requirements.

Venue Name	Fatimia Masjid	Madni Masjid
Contact Name	Hafeez	Qari Sohail
Address	118A Berridge Road Hyson Green NG7 6NT	289 Gladstone Street Forest Fields Nottingham NG7 6HX
Landline	0115 924 4004	0115 962 6688
Mobile	07503 111 225	07737 918 161
Out of Hours/Times	-	
Imam	Masjid Imam or own Imam with consultation	Masjid Imam or own Imam with consultation
Email	-	admin@madnitrust.com
Opening Times	Prayer Times	Prayer Times
Facilities (kitchen etc)	Serving kitchen for warming food	Serving kitchen for warming food
Capacity	450 Men / 450 Women	400 Men / 100 Women
Car Parking on site	None	15 spaces
Street Parking	On street parking on side streets	On street parking on side streets
Rooms Available	4 halls	4 halls
External Catering allowed	Yes	Yes
Facilities for women to pray Janaazah	Yes	Yes
Refuse	Large capacity on site	Limited, prefer family to remove.
Charges	Voluntary	Voluntary

Venue Name	Islamic Centre	Ghausia Masjid (Beeston)
Contact Name	Haji Yaqoub 07807 812 050 Haji Abdul Aziz 0115 955 9840 Haji Zubair 07424 443 440 Haji Ali 07970 110 820 Haji Basharut 07794 511 784	Pirzada Manzoor
Address	3 Curzon Street St Anns Nottingham NG3 1DG	4a Evelyn Road Beeston NG9 2EL
Landline	-	0115 925 8576
Mobile	Haji Yaqoub 07807 812 050 Haji Abdul Aziz 0115 955 9840 Haji Zubair 07424 443 440 Haji Ali 07970 110 820 Haji Basharut 07794 511 784	07828 913 785 / 07912 185 664
Out of Hours/Times		-
Imam	Masjid Imam or Ahl us Sunnat Imam with consultation	Masjid Imam or own Imam with consultation
Email	-	bmcnotts@gmail.com
Opening Times	Prayer Times	Prayer Times
Facilities (kitchen etc)	Serving kitchen for warming food	Microwaves only for warming food
Capacity	2,000 Men / 1,000 Women	200 Men / 100 Women
Car Parking on site	50 spaces	5 spaces
Street Parking	Many Public Car Parks (Curzon Street, Huntington Street, Glasshouse Street, Brook Street) plus limited street parking	On street parking on side streets
Rooms Available	3 floors	2 Rooms
External Catering allowed	Yes	Yes
Facilities for women to pray Janaazah	Yes	Yes
Refuse	Limited, prefer family to remove.	Limited, prefer family to remove.
Charges	Voluntary	Voluntary

Venue Name	Masjid ash Shifaa (Bobbersmill Community Centre)	Masjid Bilal
Contact Name	Ajmal Shabazi	Maulana Umar
Address	512 Berridge Rd West Bobbersmill NG7 5JU	3-5 Lenton Boulevard Lenton NG7 2ET
Landline	0115 841 5806	
Mobile	07514 145 114	07866 734 943
Out of Hours/Times	07514 145 114	
Imam	Masjid Imam or own Imam with consultation	Masjid Imam or own Imam with consultation
Email	office@karimia.com	-
Opening Times	Prayer Times	Prayer Times
Facilities (kitchen etc)	Serving Kitchen to warm food	Serving kitchen for warming food
Capacity	800 Men / 500 Women	200 Men / 50 Women
Car Parking on site	Small car park & on street available	None
Street Parking	On street parking on side streets	On street parking on side streets
Rooms Available	4 halls	2 halls (under expansion)
External Catering allowed	Yes	Can be arranged
Facilities for women to pray Janaazah	Yes	Yes
Refuse		Limited, prefer family to remove.
Charges	Voluntary contributions	Voluntary

Venue Name	Masjid Khazrah	Masjid Quba
Contact Name	Maulana Abdullah	Dr Saeed Mughal or Mudassar Nawaz
Address	Queensbury Street Old Basford Nottingham NG6 0DG	Fiveways Edwards Lane Sherwood NG5 3HU
Landline	0115 970 1690	0115 854 3133
Mobile	07878 536 868	07891 433 597 / 07740 101 723
Out of Hours/Times		Available subject to agreement with Trustees
Imam	Masjid Imam or own Imam with consultation	Masjid Imam or own Imam with consultation
Email	ml.abdullah@madrassa-khazra.co.uk	muddassir.nawaz@ntlworld.com
Opening Times	Prayer Times	Prayer Times
Facilities (kitchen etc)	Serving kitchen for warming food	Serving kitchen for warming food
Capacity	50 Men and 50 Women weekday / 300 men 300 women at weekend	200 Men / 40 Women
Car Parking on site	None	25 spaces
Street Parking	On street parking on side streets	On street parking on side streets
Rooms Available	2 halls weekday more at weekend	1 hall – under expansion
External Catering allowed	Yes	Yes
Facilities for women to pray Janaazah	Yes	Yes
Refuse	Limited, prefer family to remove.	Limited, prefer family to remove.
Charges	Voluntary	Voluntary

Venue Name	Masjid Shaparan	Masjid Sultania
Contact Name	Sheikh Munu 07799 678 486 Iqbal 07737 050 754	Naeem, Ahmed, Hafiz 07597 833 421 Kamran 07989 142 462
Address	214 Gregory Boulevard Nottingham NG7 5JE	54 Sneinton Dale Nottingham NG2 4HE
Landline	-	0115 924 0447
Mobile	Sheikh Munu 07799 678 486 Iqbal 07737 050 754	Naeem, Ahmed, Hafiz 07597 833 421 Kamran 07989 142 462
Out of Hours/Times		
Imam	Masjid Imam or own Imam with consultation	Masjid Imam Ahl us Sunnat Imam with consultation
Email	-	info@masjidsultania.org.uk
Opening Times	Prayer Times	Prayer Times
Facilities (kitchen etc)	Serving kitchen for warming food	Serving kitchen for warming food
Capacity	500 Men / 100 Women	1,000 Men / 1,000 Women
Car Parking on site	5 spaces	60 spaces
Street Parking	Free Car park close by and side street parking	On street parking on side streets
Rooms Available	2 halls	4 halls
External Catering allowed	Can be arranged	Yes
Facilities for women to pray Janaazah	Yes	Yes
Refuse	Limited, prefer family to remove.	Limited, prefer family to remove.
Charges	Voluntary	Voluntary

Venue Name	Masjid Umar	Meadows Muslim Centre
Contact Name	Dr Ibrahim Hammad	Bashir Latif
Address	398 Alfreton Road Radford Nottingham NG7 5NG	Collygate Road Meadows Nottingham NG2 2EJ
Landline	0115 847 0183	
Mobile	07455 251 702	07817 910 320
Out of Hours/Times		
Imam	Masjid Imam or own Imam with consultation	Masjid Imam
Email	info@masjidumar.org.uk	
Opening Times	Prayer Times	Prayer Times
Facilities (kitchen etc)	No	Serving kitchen for warming food
Capacity	400 Men / 200 Women	300 Men / 100 Women
Car Parking on site	None	20 spaces
Street Parking	On street parking on side streets	On street parking on side streets
Rooms Available		3 halls
External Catering allowed	Yes	Can be arranged
Facilities for women to pray Janaazah	Yes	Yes
Refuse	Limited, prefer family to remove.	Limited, prefer family to remove.
Charges	Voluntary	Minimum charge £100 per day

Venue Name	Pakistan Centre	Shahjalal Masjid
Contact Name	Ilayas Aziz	Jual Khan
Address	163 Woodborough Road St Anns Nottingham NG3 1AX	Acourt Street Hyson Green Nottingham NG7 5AH
Landline	0115 958 2973	
Mobile	N/A	07723 602 863
Out of Hours/Times	N/A	
Imam	Masjid Imam or own Imam with consultation	Masjid Imam or Own Imam with consultation
Email	admin@pakistancentre.org.uk	
Opening Times	Monday to Friday 10:00 - 16:00 – Flexible for Janaazah prayer	Zuhr - Isha
Facilities (kitchen etc)	Kitchen facilities to warm food	Serving kitchen for warming food
Capacity	300 men / 100 women	400 Men / 400 Women
Car Parking on site	On street parking available	No
Street Parking	On street parking on side streets - not in supermarket car park	On street parking on side streets
Rooms Available	3 rooms available, Segregation facilities available	2 Large Rooms and 3 Small Rooms available
External Catering allowed	Yes	Yes
Facilities for women to pray Janaazaah	Yes	Yes
Refuse	Yes	Limited, prefer family to remove.
Charges	Voluntary	Voluntary

The Janaazah can be held in the open air however permission must be obtained from the relevant Council Department prior to the Janaazah taking place. They can be contacted on the numbers below:

Nottingham City Council

- Enquiries in relation to holding a prayer service in a Nottingham City Cemetery, please contact - cemeteries@nottinghamcity.gov.uk or 0115 876 1922.
- Enquiries in relation to holding a prayer service in a Nottingham City Park (Forest Recreation Ground, Wollaton Park etc) please contact - parksandopenspaces@nottinghamcity.gov.uk or 0115 915 2733.

Broxtowe Borough Council

- Enquiries in relation to holding a prayer service in a Broxtowe Borough Cemetery, please contact - BBC.Cemeteries@broxtowe.gov.uk or call Mrs Caroline Campbell, Senior Cemeteries Officer, 0115 917 3338
- Enquiries in relation to holding a prayer service in a Broxtowe Borough Park/Open Space please contact – Chris Riley Tel. 0115 917 3507 or email cemeteries@broxtowe.gov.uk

Gedling Borough Council

- Enquiries in relation to holding a prayer service in a Gedling Borough Cemetery, please contact - Amanda Rhodes, Cemetery Administrator and Jo-Anne Stevens, Assistant Development Officer on 0115 901 3706 or email cemeteries@gedling.gov.uk

At the time of making a booking for a Janaazah at the cemetery, the council will need to be advised that there will be a graveside service. They will then take this into account when confirming the booking and also will allocate a longer burial time.

Identifying the Ghusl Venue

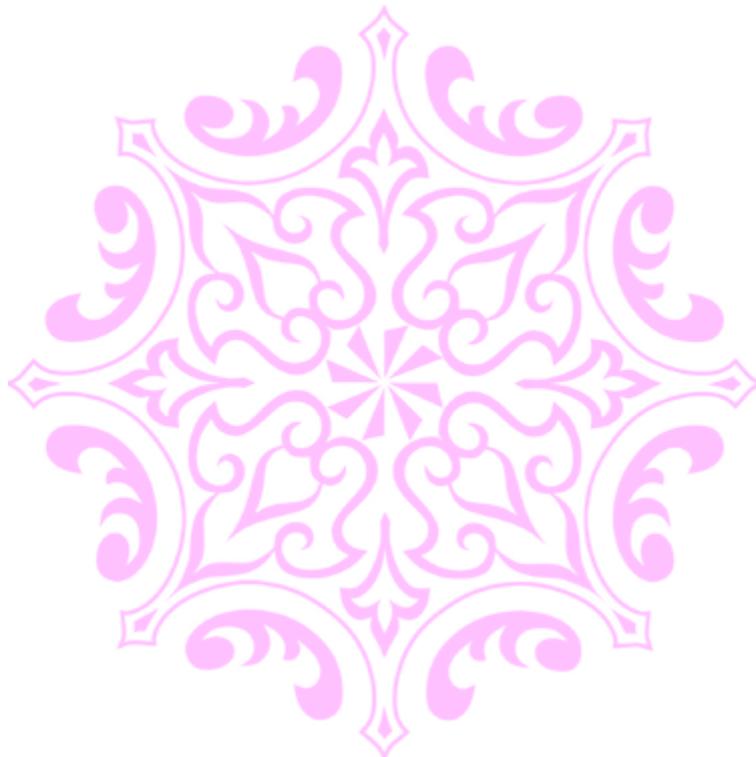
You will need to identify the venue where the Ghusl will be carried out for the deceased. Ensure you arrange this as soon as possible. Approximately 4 to 6 people should be identified to perform the Ghusl and around 4 to 6 extra people identified for carrying the deceased after the Ghusl is completed.

Ghusl Venues

Organisation Name	Madni Masjid	Islamic Centre
Contact name(s)	Hafiz Sohail	Haji Yaqoub, Haji Abdul Aziz, Haji Zubair, Haji Ali, Haji Basharut, Sufi Ramazan
Address	289 Gladstone Street Forest Fields Nottingham NG7 6HX	3 Curzon St Nottingham NG3 1DG
Landline	0115 969 0800	0115 955 9840
Mobile	07737 918 161	07807 812 050
Out of Hours number	07737 918 161	07710 263 082
Opening Times	By consultation	Flexible
Kaffan available on site	Can be obtained	Can be obtained
Coffin available on site	No	Yes
Charges	Voluntary	Voluntary
Overnight facility for deceased	No	Yes

Organisation Name	Jameah Fatimiah Masjid	Masjid Khazra
Contact name/s	Muhammad Hafeez	Molana Abdullah Khan
Address	118a Berridge Road Forest Fields Nottingham NG7 6HT	Queensberry Street Nottingham NG6 0DG
Landline	0115 924 4004	0115 837 1338 / 0115 970 1690
Mobile	07503 111 225	07878 536 868
Out of Hours number	07503 111 225	07878 536 868
Opening Times	Salaat Times	08.30 – 21.30
Kaffan available on site	Can be Obtained	Yes
Coffin available on site	Yes	Yes
Charges	Non Profit Charge	Non Profit Charge
Overnight facility for deceased	Yes	Yes

Organisation Name	Masjid Sultania	
Contact name/s	Naeem, Ahmed, Hafiz or Kamran	
Address	54 Sneinton Dale Nottingham NG2 4HE	
Landline	0115 924 0447	
Mobile	07597 833 421 / 07989 142 462	
Out of Hours number	07597 833 421 / 07989 142 462	
Opening Times	Salaat Times	
Kaffan available on site	Can be Obtained	
Coffin available on site	Yes	
Charges	Non Profit Charge	
Overnight facility for deceased	Yes	



Arrange the Kaffan and Ghusl

Ensure you buy the Ghusl and Kaffan items as soon as possible, so that these items can be collected in time for when they are needed. You may wish to buy these items in advance and store at home to use in the eventuality of when someone passes away.

Please go to www.deennetwork.org.uk/resources for the list of items required for the Ghusl and Kaffan, for males and females. You can also download the Ghusl and Kaffan Booklet and index cards which provide a step by step guide on how to perform the Ghusl, cut the fabric and put the Kaffan on.

Kaffan & Ghusl Item Retailers

Contact Name	Mrs Arshad	Maqadsa Arif and Bilquees Akbar
Address	Inspirations 203 Berridge Rd Forest Fields Nottingham NG7 6HR	Green Academy Leen Place Off St Peters Street NG7 3EN
Landline	0115 978 6785 (10:00 - 18:00)	-
Mobile	07791 849 932 (10:00 - 23:00)	07588 451 513 / 07800 657 135
Out of hours number	07791 849 932	07588 451 513 / 07800 657 135
Email	-	maqadsa_arif@hotmail.co.uk
Precut Price	Contact retailer	Male: £20 Female: £25
Ghusl Pack	Contact retailer	£15
Full Pack (inc Precut and Ghusl Pack)	Contact retailer	Male: £30 Female: £35
Notes		All proceeds going to local Madrasa

The items required for the Ghusl can also be purchased from your local shopping stores, such as Asda, Morrisons, Primark, Wilkinsons, Collins and Dunelm. The Kaffan fabric can be purchased from a local market stall (Hyson Green market) or a fabric shop.

Family Perform the Ghusl and put on the Kaffan

Performing the Ghusl and putting on the Kaffan, is first and foremost the duty of the immediate family. In the absence of immediate family, people who know the deceased closely should be encouraged to perform this task. In the event of no immediate family or close friends being present, please contact your local Masjid or the Chaplaincy Services at the hospital for support (if death occurred in hospital).

Guides for Performing the Ghusl and Kaffan Rites of the Deceased

Please go to the Deen Network CIC website to download the Ghusl and Kaffan handbook and index cards, which guide you on how to perform the Ghusl and Kaffan rites for male and females of all ages. All of our resources are free to download and are in PDF format.

www.deennetwork.org.uk/resources

Announce the Death and Janaazah Details

It is recommended to inform as many people as possible to attend the Janaazah, so it is well attended and the deceased person receives the Dua's of forgiveness from as many people as possible. Remember to notify family and friends outside of Nottingham too.

There are a number of ways that you can inform others:

Telephone call

Facebook

Twitter

Nottingham Janaazah WhatsApp Group: Mr Akmal Hussain: 07966 263 939

Family and friends WhatsApp groups

Local Masjids - contact details of Masjids are on page 47

Some key organisations in Nottingham have agreed to publicise the Janaazah details (list on next page).

Please ensure that two messages are sent out. One initially to announce the death, to make people aware and prepare for the funeral and the second message providing details of the actual funeral time and location.

The first message with key information:

- Name of deceased person
- Relative of (e.g. father, mother, son, daughter of)
- Lived in which area or address
- Where people are sitting
- Name and number of person to contact for further information

The second message with additional key information:

- Janaazah date and time
- Janaazah venue
- Parking (*advise if stewards will be on site to guide to parking places / paid parking*)

Organisation	Radio Faza	Radio Dawn 107.6FM
Contact Name	Parveen Mirza	Asia Khan
Address	The Asian Women's Project 414 Radford Road Nottingham NG7 7NP	512 Berridge Road West Hyson Green Nottingham NG8 3EE
Landline	0115 978 9954	0115 841 5806
Mobile	07946 448 822	07500 555 770
Out of hours number	07766 404 142 – text details	07500 555 770
Email	info@radiofaza.org.uk	asia.khan@radiodawn.com
Website	www.radiofaza.org.uk	www.radiodawn.com
Twitter	N/A	N/A
Facebook	Radio Faza 97.1fm-official	Radio dawn
Opening Times	Mon to Fri: 9:00 to 15:30	Mon to Fri: 8:00 to 21:00 Sat & Sun: 9:00 to 21:00

Organisation	Nottingham Cars	DG Cars
Contact Name	Javeed Akhtar	Ishaq Ali
Address	20 Wollaton Road Nottingham NG8 1FD	22a Lower Parliament Street Nottingham NG1 3DA
Landline	0115 970 0700	Please do not call, email only
Mobile	07967 380 787	N/A
Out of hours number	07967 380 787	24/7
Email	bookings@nottinghamcars.com	booking@dgcars.co.uk
Website	www.nottinghamcars.com	www.dgcars.co.uk
Twitter	@nottinghamcars	N/A
Facebook	Nottingham Cars 0115 970 0700	N/A
Opening Times	24 hours	24 hours

Facilitating Car Parking for the Janaazah

Please ensure you are aware of parking restrictions in the area prior to the Janaazah taking place, to show consideration to local businesses and residents and avoid parking fines.

Please have sufficient volunteers (at least 4 to 6) in High Visibility (yellow) jackets who can direct cars to appropriate parking places for local and out of town guests.

The main Masjids in Nottingham, where a Janaazah can be held, have been provided with high visibility jackets available for free loan. Please ensure you return these after the Janaazah.

If you are expecting a large number of attendees and a large number of vehicles will be parking in the area, please contact Nottingham City Council, to ask if they can support in any way and to get parking advice for the area you will be in.

Organisation	Nottingham City Council
Contact Name	Processing and Enforcement Services
Address	0115 876 1499 (Do not press any options)
Opening Times	Monday to Friday: 08:30 - 16:30
Email	traffic.management@nottinghamcity.gov.uk
Resource	Parking available locally and restrictions in the area: http://www.nottinghamtraffweb.co.uk

Additional Residential Parking Permits

If you live in a residential permit parking area, you can obtain 3 one-day Temporary Residential Permits for the Janaazah day for relatives staying at your house. The permits can be collected from the Tourist Information Centre, Market Square, Nottingham City Centre. The family applying should be a Nottingham City resident and already be on the permit scheme. A minimum of 24 hours notice is required.

Organisation	Nottingham City Council Resident Parking Permits
Telephone	0115 876 1499 (Do not press any options)
Collection Address	Tourist Information Centre 1 to 4 Smithy Row Nottingham NG1 2BY
Opening Times	Monday to Friday: 09:30 - 12:30 (collection only)
Email	residents.permits@nottinghamcity.gov.uk

Informing the Local Community Police

It is often helpful for the local Beat Team to be aware of events such as funerals and celebrations that attract large numbers of people. If this applies to you, call 101 and explain that there is a funeral happening, which a large number of people will be attending. Give your home address or that of the local Masjid, whichever applies, at which point your call will be directed to the relevant Beat Team.

Taking the Deceased Abroad

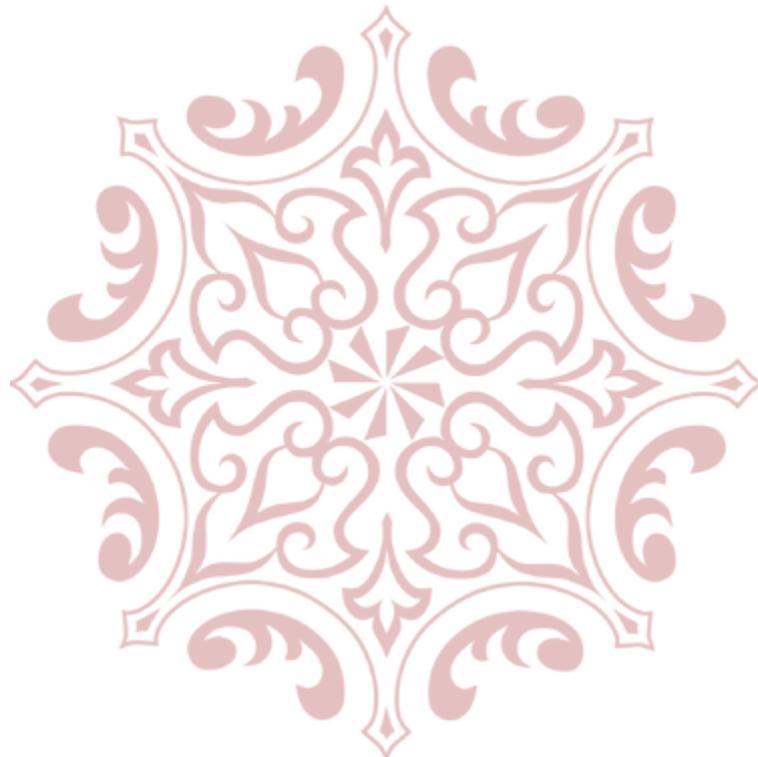
If you wish to take the deceased abroad, a funeral director must be used, as there is a lengthy process involved in this which can take up to 4 days or longer.

The Prophetic traditions and precedence set by the companions clearly demonstrate the importance of burying the deceased as soon as possible. The family of the deceased should actively pursue all the necessary means in order to swiftly proceed with the burial. Taking bodies abroad for burial is therefore discouraged, due to the delay caused in burial and the disturbing process of embalming. The actual transportation of a deceased body in excess of a few miles is prohibited by a number of institutions of Jurisprudence.

The process of embalming has to be undertaken in order to preserve the body. The embalming process of temporary preservation involves the removal of blood and its replacement with a fluid (made up of chemical substances). At this point it has to be noted that the fluid used to replace the blood contains traces of alcohol.

Small incisions are made in either the carotid (or femoral) artery and the jugular (or femoral) vein; the disinfecting fluid is injected through the carotid or femoral artery, and the blood is drained from the jugular or femoral vein.

The above method of embalming described is clearly distressing and we would like to point out that to a degree it is also tantamount to desecration of the body, hence not permissible in Islam. Although transportation to some countries can be done without embalming however a sanitisation certificate is then required from the funeral directors.



Arranging a Venue for Guests

You may require a venue to accommodate the large number of guests you may receive, who have travelled locally and nationally, to offer their condolences. There are numerous venues that can be booked. Please ensure the venue meets your personal requirements. If you wish to arrange for guests to sit at the Masjid then please see page 47 of this directory for the Masjid contact details. If you wish to book a community centre, then please see venues below.

Venue Name	Forest Fields Welfare Association
Contact Name	Mr Jehangir Afsar or Mr M Aslam
Address	Russell Road Forest Fields NG7 6HD
Mobile	07966 893 685 (Jehangir) 07779 297 224 (Aslam)
Out of Hours number	07779 297 224 (09:00 to 21:00)
Email	j.afsar@hotmail.co.uk
Charges	£120 for 24hrs
Facilities (kitchen etc)	Kitchen for food warming only, disabled toilet.
Capacity for venue	450
Rooms Available (men/women)	Two Rooms (300 +150)
Car Parking (disabled)	On Street
External Catering	Yes
Refuse disposal facility	1 large bin on site
Disabled access/lift	Wheelchair accessibility
Other information	-

Arranging Food for Guests

If you wish to arrange food for guests, there are several caterers in Nottingham who have agreed to support catering needs at short notice, in the event of a Muslim funeral. You should ask for their prices and additional detailed information of what they provide when you call. Any dietary needs, or cultural food requirements can also be discussed when you call.

Name	Desi Express – Aftab and Ayub	Madni Sweets – Abid Madni
Address	113 Radford Road Nottingham NG7 5DU	316 Radford Road Hyson Green Nottingham NG7 5GP
Telephone	0115 978 7872	0115 844 0727
Out of Hours	07828 083 556 / 07812 757 464	07424 063 873
Email	info@simla.me.uk	-
Website	www.desidowntown.co.uk	-
Serving Utensils	Yes	Yes
Disposable Cutlery	Yes	No
Drinks	Yes	No
Delivery	Yes	No

Name	Desi Grill & Piri Piri Chicken - Iftikhar	Sajid Rooti Wala - Sajid
Address	135-137 Sneinton Dale Nottingham NG2 4LW	112 Westholme Gardens Nottingham NG8 3NY
Telephone	0115 941 4298	07411 479 224 / 07848 121 471
Out of Hours	07956 180 982	07411 479 224 / 07848 121 471
Email	ifti48@gmail.com	Sajid.king98@yahoo.com
Website	-	-
Serving Utensils	Yes	Yes
Disposable Cutlery	Yes	Yes
Drinks	Yes	Yes
Delivery	Yes	Yes

Name	Choudhry Catering	Five Star Catering – Aftab Sharif
Address	49 Berridge Road Forest Fields Nottingham NG7 6LZ	10 Church Square Nottingham NG1 1SL
Telephone	07966 613 570 (Zaheer) 07772 535 643 (Babu)	07900 663 340
Out of Hours	07966 613 570 (Zaheer) 07772 535 643 (Babu)	07588 602 564
Email	-	info@fivestarcateringem.co.uk
Website	-	www.fivestarcateringem.co.uk
Serving Utensils	Yes	Yes
Disposable Cutlery	Yes	Yes
Drinks	Yes	Yes
Delivery	Yes	Yes



The Burial

The Janaazah Prayer

There is guidance on how to perform the Janaazah, which is in a section of the Ghusl and Kaffan Handbook. Please go to www.deennetwork.org.co.uk/resources to download the handbook.

Going to the Cemetery

Please go to www.deennetwork.org.co.uk/resources to download the Duas. You can create cards with the Duas on, to read at the cemetery.

Coordinating the Burial

Please nominate family members/individuals in advance who will direct and supervise the burial process and arrange how all close family members will pay their last respects.

All Deen Network CIC resources are free.



Bereavement Support

When someone you know is dealing with the death of a loved one, you may not know what to say or do. You may feel uncomfortable doing anything at all, but it's important to show people that you care for them in their time of grief.

1. **Understand that grieving is different for everyone** - emotions can change from day to day, hour to hour.
2. **Express your sympathy and concern.** Be honest and tell the grieving person you don't know what to say or do. Then ask what you can do to help.
3. **Give the bereaved person a sympathetic ear.** Simply ask if they feel like talking and then sit silently and listen. Allow the grief to take form in tears as well as happy memories.
4. **Offer your help by consistently letting the grieving individual know that you are there for them.** Offer to pick up groceries, help with housework or cooking, or care for children or pets, moral and practical support when they have to deal with formalities etc.
5. **Watch for signs of severe depression that require intervention.** It's normal for the bereaved to feel depressed, but that can develop into a more serious problem if left unchecked for an extended period of time.
6. **Continue to support them long after the funeral.** Stay in contact and offer words of encouragement. Remember them on special days, such as on Eid days.

MOST IMPORTANTLY - DO NOT LOSE CONTACT, even a quick hello by text can make a world of difference, as loneliness can be the worst feeling for them. Some support organisations are:

- www.childrenofjannah.com
- www.sakoon.co.uk
- www.amaancounselling.co.uk
- www.mbss.org.uk - Muslim Bereavement Support Services - loss of child
- www.cruse.org.uk/home
- www.uk-sands.org (Stillbirth & Neonatal Death Society)

Tell Us Once

When someone dies, there can often be a number of government departments and agencies to notify.

For example, a passport or driving license may need to be cancelled, or benefits stopped.

The Tell Us Once service is designed to make things simpler for you, by helping you give this information to government only once.

You can access the Tell Us Once service by telephone on 0800 085 7308 or online. <https://www.gov.uk/after-a-death>

Please have the reference number from the registrar to hand, the surname and the deceased's contact details.

Claiming Funeral Costs

You could get a Funeral Payment if you're on a low income and need help to pay for a funeral you're arranging. You must apply within 3 months of the funeral. You can make a claim even if you're waiting for a decision on a qualifying benefit.

You must be one of the following:

- the partner of the deceased when they died
- a close relative or close friend of the deceased
- the parent of a baby stillborn after 24 weeks of pregnancy
- the parent of the deceased child, if they were under 16 (or under 20 and not in full-time education)

If the parent is 'absent', you must be responsible for the child and the absent parent must get a qualifying benefit.

You (or your partner) must get one of:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- Pension Credit
- Housing Benefit
- the disability or severe disability element of Working Tax Credit
- one of the extra elements of Child Tax Credit
- Universal Credit

How to Make a Claim

Print off and fill in the Funeral Payment (SF200) claim form. You can then either:

- take it to your local Jobcentre Plus
- post it to:
 - Balham Benefit Centre
 - Freepost RTGG-ZBGG-HYHT
 - Mail Handling Site A
 - Wolverhampton
 - WV98 1HJ

Applying Over the Phone

Call the Bereavement Service helpline. The adviser will also help you claim any other bereavement benefits you're entitled to.

Bereavement Service Helpline

Telephone: 0345 606 0265
Monday to Friday, 08:00 to 18:00

Nottingham Representative Available on:

Telephone: 0208 475 1197
Fax: 0208 475 1245

Funerals Arranged by the Local Council

There are occasions when people die and there are no relatives or friends available to arrange their funeral. In such cases the Nottingham City Council's Cemeteries and Crematorium team take on this role to fulfil a legal obligation under Section 46 of the Public Health (Control of Diseases) Act 1984. These are called Public Health Funerals.

In each case before the funeral arrangements are finalised, attempts are made to establish whether there are relatives who wish to organise the funeral themselves. These attempts include talking to friends and neighbours, searching through the deceased's paperwork, placing requests for relatives in local contact centres and via the councils Appeal to Trace Relatives.

In all cases attempts are made to determine what the wishes of the deceased may have been regarding burial or cremation which is way for a new Muslim to record this fact. A committal service always take place in either in one of the chapels or at graveside. Cremated remains of the deceased are usually scattered in the woodland walk unless other specific instructions are found amongst the deceased's possessions or in a will. For burials an interment will take place in a non-private grave and although a headstone will not be erected plaques are permitted on the grave. Costs involved will be recovered by the council by repossession of the deceased assets.

If you wish to find out if the council has arranged the funeral of a relative or friend then please contact the Cemeteries and Crematorium team on 0115 876 1915 or cemeteries@nottinghamcity.gov.uk

Arranging Plants for the Grave

Many plants can be an extremely low maintenance method of adorning the grave, as basically once planted can look after themselves.

Name	Brookfields Garden Centre	Floralands Garden Village
Address	431 Mapperley Plains Mapperley Nottingham NG3 5RW	Catfoot Lane Lambley Nottingham NG4 4QL
Telephone	0115 926 8200	0115 926 8137
Opening Hours	Monday - Saturday: 09:00 - 17:30 Sunday: 10:30 - 16:30	Monday - Saturday: 09:00 - 17:30 Sunday: 10:30 - 16:30
Email	contact@brookfields-gardencentre.co.uk	info@floralands.co.uk
Website	www.brookfieldsgardencentre.co.uk	www.floralands.co.uk
Delivery	Yes	Yes

Name	Hilltop Nurseries	Hollybeck Nursery
Address	164 Lambley Lane Gedling Nottinghamshire NG4 4PB	Oxton Road Southwell Nottinghamshire NG25 0RW
Telephone	0115 961 2054	0115 965 5450
Opening Hours	Monday - Saturday: 09:00 - 17:30 Sunday: 10:30 - 16:30	Monday - Saturday: 09:00 - 17:30 Sunday: 10:00 - 16:30
Email	nottinghamlesley@hilltopnurseries.co.uk	info@hollybeck.co.uk
Website	www.hilltopnurseries.co.uk	www.hollybeck.co.uk
Delivery	Yes	Yes

Name	Trowell Garden Centre	Wheatcroft Garden Centre
Address	Stapleford Road Trowell Nottingham NG9 3TG	Landmere Lane Edwalton Nottingham NG12 4DE
Telephone	0115 932 6920	0115 921 6060
Opening Hours	Monday - Saturday: 09:00 - 17:00 Sunday: 10:00 - 16:00	Monday - Saturday: 09:00 - 18:00 Sunday: 10:30 - 16:30
Email	tania@trowellgardencentre.co.uk	wheatcroft@notcutts.co.uk
Website	www.trowellgardencentre.co.uk	www.notcutts.co.uk
Delivery	Yes	Yes

Arranging a Headstone

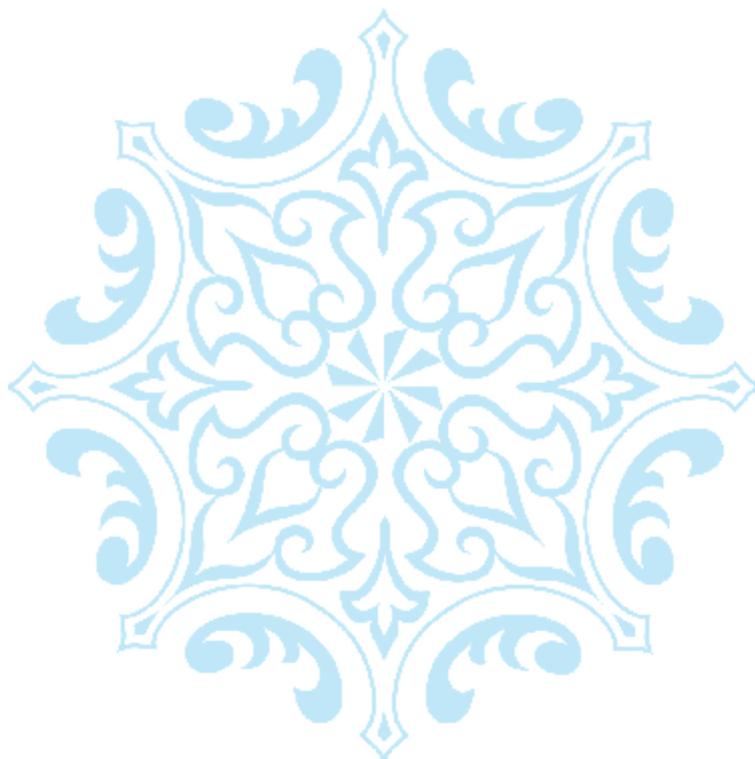
Headstones are usually arranged several months after a burial has taken place, as time needs to be given for the soil to settle and form a suitable base. You may wish to contact the below companies to arrange a headstone.

Name	Madani Memorials	KS Memorial Services
Address	Unit 1, 154 Bradford Road Dewsbury West Yorkshire WF13 2HA	Nadeem Khan 209 Castle Boulevard Nottingham NG7 1GY
Telephone	01924 466 771 / 07971 092 790	07968 092 979
Email	madani-memorials@hotmail.co.uk	nadkhan130@hotmail.com

Name	Nationwide Headstone Company	AW Lymn Craftsmen in Stone
Address	126-129 Abbeydale Road Sheffield S7 1FE	Sheriff House Bath Street Nottingham NG1 1DF
Telephone	M.Rizwan - 07967 424 021	0115 911 4411
Email	-	memorials@lymn.co.uk

When a grave is to be marked it should be done in as simple a way as possible.

The preference for simplicity can be seen in the following Hadith: Jabir Ibn Abdullah said: "Allah's messenger (peace be upon him) forbade that the graves should be plastered or they be used as sitting places (for the people), or a building should be built over them". Sahih Muslim - Hadith Number 2116.



Planning Ahead

It is important to plan ahead for some events to ensure you are well organised and experience the least anxiety in what will be a very difficult situation. We have provided online resources, as well as suggestions you can follow to ensure things run as smoothly as possible for you.

Writing a Will

It is advisable to write a Will stating your wishes in regards to your inheritance and burial wishes. Matters of inheritance are not straight forward and disputes can occur in families, which can be avoided if you have a Will in place.

In the UK a person has the complete freedom to leave their assets as they wish. So, for instance, if you wanted to leave your assets in the manner set out in the Qur'aan and Sunnah, you can do so. Alternatively, if you prefer to have freedom on who to give and in what proportions, you can set out your wishes in your Will.

On numerous occasions, verbal instructions given to pay money to Sadaqah are not properly fulfilled and an unclear Will can be challenged in court. To avoid leaving your children and those surviving you from paying expensive lawyers' fees in trying to resolve disputes, please consider the importance of making a Will.

Some samples of general and Shari'a compliant Wills are available to view on the Deen Network website in the Resources Section. Every Will is written exclusively for each person, one format is not suitable for everyone, so please seek the correct advice when writing your Will. There are also some inheritance case examples of where there have been disputes after a person has passed away, which we recommend you read.

Remember to inform others where your Will is located. You may wish to include details of the person you want to manage your affairs/business in the event of your death.

Mr Azeam Akram, a solicitor based in London with over 10 years of experience in property and inheritance disputes, has kindly offered to provide free advice to anyone wishing to write a Will. Azeam has delivered training in the UK and abroad on the Islamic Law of Inheritance. He is happy to have an informal chat, look over your Will free of charge, or discuss any disputes concerning inheritance. He can be contacted on azeamakram@hotmail.com or 07931 108 503.

Advice for overseas and new Muslims

Please ensure you register your religion and next of kin details at university (if you are a student) and with a local Masjid and friends. There is an online system where you can register your details too. Delays have occurred in the past, when a deceased persons religion has not been known.

<http://www.deennetwork.org.uk/faith-register/>

New Muslims, ensure your burial wishes are discussed with your family, if appropriate, or with a local Masjid. There have been several incidents where a person's burial has been delayed due to not knowing the person's religious beliefs. This can be avoided by taking the necessary measures in advance.

Joining a Death Committee

There are private family and community Death Committees that run schemes to cover the cost of a funeral, transportation and some additional costs in the event of a death of a member. There are numerous Death Committees in Nottingham and some national ones that people can join. Some have set criteria for membership, so please check this out before you join. Death Committees will have a constitution which outlines how they operate. All money collected from members usually goes into a committee bank account. Some existing Community Death Committees are listed on page 35 of this directory.

Attending a Ghusl and Kaffan Workshop

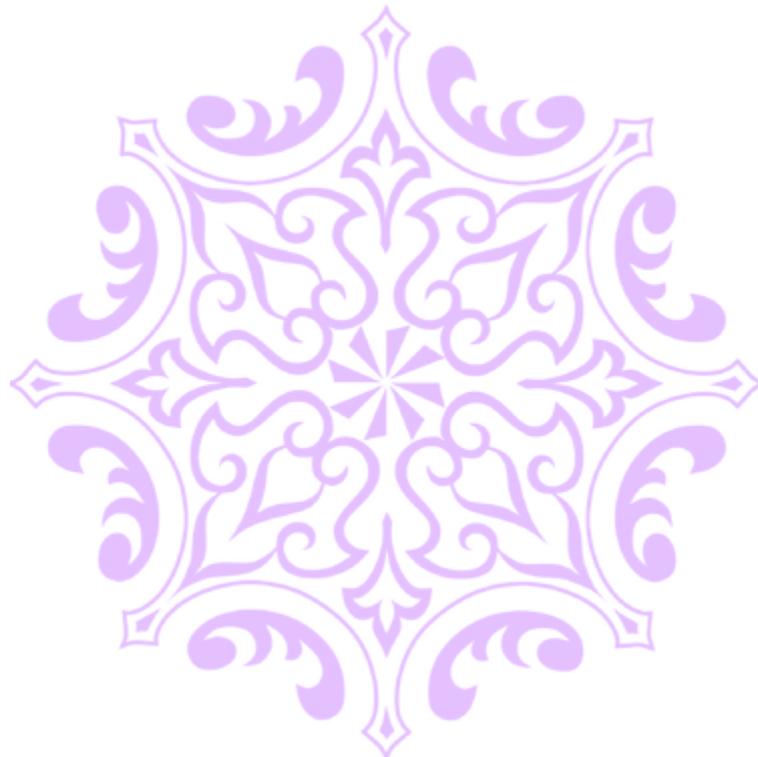
Deen Network CIC run Ghusl and Kaffan workshops for males and females, where you receive guided training to learn all the stages of the required processes. Please check www.deennetwork.org.uk for upcoming workshops.

Buying and Storing the Kaffan and Ghusl Items

You can buy the Kaffan and Ghusl items in advance, to be used for a family member who passes away, or donate to someone in the community when they pass away.

Buying a Grave Plot

You can pre-purchase a grave plot in advance. The grave can be used for any family member who passes away. This will reduce the time of completing this task at the time of someone's death.



My Final Wishes

The whole burial process is conditional upon the death certificate being issued. Delays can be caused if the last doctor who attended to the patient before death is not available. Hence in order to ensure this is done swiftly, please ask the terminally ill patient to complete and sign the form below and the last doctor to complete it too. **This form is for hospital use only.**

In the event of my death, I would like the following to take place:

1. A cause of death certificate issued immediately, if there is no need to refer to a coroner.
2. Immediate release of my body to my family, so they can arrange my funeral according to Islamic Principles.
3. Additional wishes:

The lead person/s dealing with all matters related to my death and burial is:

Name		
Relationship		
Telephone		

Doctor's Name								
Contact Number								
Attended (Date & Time)								

Doctor's Name								
Contact Number								
Attended (Date & Time)								

Doctor's Name								
Contact Number								
Attended (Date & Time)								

Doctor's Name								
Contact Number								
Attended (Date & Time)								

Doctor's Name								
Contact Number								
Attended (Date & Time)								

- **Dua's** - Supplications
- **Ghusl** - Islamic Bath (in this case washing the body of the deceased)
- **Imam** - Prayer Leader
- **Janaazah** - Funeral Prayer
- **Juz** - One of 30 equal parts in The Qur'aan (Holy book of Muslims).
- **Kaffan** - Burial Shroud
- **Kalimah** - reciting *La illaha illallah* (there is none worthy of worship but Allah)
- **Masjid** - Place of worship for Muslims
- **Sadaqah** - charity money
- **Shahaadah** - Declaration of faith
- **Shari'a** - Legal system of Islam
- **Shaytaan** - The Devil; Satan
- **Surah Yaseen** - Chapter 36 in the Holy Qur'aan
- **Talqeen** - prompt and encourage the dying person to recite the Kalimah
- **Tasmiyah** - reciting *Bismillah ir-Rahman ir-Rahim* or English translation 'In the name of Allah, Most Gracious, Most Merciful'
- **Qiblah** - the direction of Kaaba (house of God for Muslims) in Mecca

Acknowledgments

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Directory Volunteers

Amin Din	Amnah Shah
Azeam Akram	Bilquees Akbar
Farhaan Ali Zamir	Malaika Kayani
Mohammed Abdul-Razaq	Mohammad Saeed Latif
Mohurije Masoom	Ramiz Ahmed
Robina Din	Rumana Ditta
Shaida Aziz	Shakir Akbar
Shujahat Aslam	Sohail Mubashir
Zena Rashid	

and other volunteers who have wished to remain anonymous

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Designer

A special thank you to Ayub Ditta, who has remained dedicated throughout and sacrificed numerous hours of his family time, in order to compile the directory.

For further information, please contact:

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Nottingham
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W: <http://www.DeenNetwork.org.uk>

T: <https://twitter.com/DeenNetworkCIC>

F: <https://www.facebook.com/DeenNetworkCIC>

L: <https://www.linkedin.com/company/deen-network-cic>

T: +44 (0) 7925 004 757 - Please text and someone will call you back, thank you.